

Town of Lunenburg
Architectural Preservation District Commission

Meeting Minutes, January 19, 2016

Approved: 2-9-16

Richard McGrath- Chair

Jim LaVeck- Vice Chair

Cullen Dwyer- Recording Clerk

7:10 Meeting called to order with all members present.

Mr. Dwyer was not able to print out the minutes from the previous meeting, so approval of minutes was forestalled until next meeting.

Members discussed ideas generated from the APD site-visit on 1-16-16. Mr. Dwyer presented notes on his own reflections from the site visit, which the board agreed would be helpful moving forward. (See supporting document "Reflections from Site Visit, 1-16-16")

The board recognized that many repairs and improvements that would effect the overall appearance of the building would not require a building permit, and therefore would fall under exemption 6b of the bylaw. Mr McGrath resolved to learn what needs or does not need a building permit.

The board agreed that it should consider specific topics before drafting design design guidelines for the APD, including:

Roofs: shingles and materials, dormers and roof additions, skylights, solar panels, windmills, vents, heat traces, chimneys, roof pitch, antennas and communication improvements, weather vanes, cupolas.

Facades and sides visible from public way: siding (clapboards, aluminum, vinyl, brick and stucco), windows, doors, decks, porches, balconies, steps, railings, exterior lighting, patios, walkways, trim, ballisters, foundations.

For Design Guidelines regarding signs, the board must first review the Village District Bylaw to see what guidance that document offers.

Design guidelines will be written to cover the majority of cases. The APDC will retain the right to make exceptions to preserve the unique historical character of a building.

The appeals process described in section 13 of the bylaw is still unclear to the board, and requires further research.

The board will meet again at 7PM in the Ritter Building on 2-9-16

8:30PM Meeting Adjourned.

Respectfully submitted,

Cullen Dwyer, Recording Clerk